

(Subject to Approval)
CITY OF LISBON
SPECIAL SESSION MINUTES
January 20, 2016

REGULAR COUNCIL MEETING

CALL TO ORDER: The City Council of Lisbon, Iowa, met in special session in the City Council Chambers on January 20, 2016, at 7:00 p.m. with Mayor Beryl O'Connor presiding. The following City Council members were present: John Bardsley, Joe Nelson, Doug O'Connor and Nate Smith. Absent: Travis Jubeck.

Citizen's present: Jules Scadden, Doug Kamberling, Sonia Redman, Margaret Stevens, LuAnn Yarbrough.

AGENDA: Motion by Nelson, seconded by Smith to approve the agenda. All Ayes. Motion carried 4-0.

Jules Scadden, Executive Director for the Lisbon-Mt. Vernon Ambulance Service presented their budget request. She also presented a report which described their services and where their calls were dispatched. Mayor O'Connor asked about them being charged by the County for dispatch fees and Scudden stated they would not be. The County has told them it would only be police departments. She also stated that due to the increase in calls expected when the nursing home is complete, they are looking into hiring a daytime paramedic position. They are requesting the same amount as requested last year, which is \$6,500.

Eric Yarbrough, Lisbon History Center, was not able to be present but submitted a written request for \$10,000. Discussion was held on the repair of the west wall of the History Center building. Meier was asked to get more information regarding the options available.

Meier presented the request from the Historical Preservation Committee. They asked for the same amount as last year, \$750 for training.

Doug Kamberling, Park and Rec Director presented the budget request for Parks and Recreation. He went over each line item with the exception of part-time salaries and grounds maintenance. Those items to be discussed later in the meeting. Most items stayed the same. Additional monies were requested to repair the sidewalk at the boys baseball concession stand, for additional pool supplies and training for pool certification.

Margaret Stevens presented the budget request for the Community Development Group. They are also requesting the same amount as last year, \$6,000. She also presented a report of their budget and things they have done for the community. Meier asked that the council consider budgeting more money, if available, for economic development as she looks into Lisbon becoming a Main Street Community.

Meier asked the council to discuss what direction they wanted to take as far as the summer mowing of the parks. It was contracted out this past summer and it was found necessary for the city workers to do an additional mowing each week. It was decided that it would be best if the city took back control of the mowing, that way it could be done as needed and not on a set day where weather could impact the quality of the mowing. The council asked that Meier budget the mowing with the temporary summer help and designate summer employees to do the mowing.

The cemetery and veteran's memorial budgets were presented with a slight increase in grounds maintenance for the cemetery. Mayor O'Connor asked the council to consider the purchase of a cemetery software program to help with replacing the aging cemetery book.

Meier presented the budget request for Community Beautification, which is where tree and stump removal expenses are budgeted. Monies are also budgeted for the planters downtown and Meier asked that the council consider using this money to have someone purchase the plants and plant them. They can be watered by the temporary summer employees.

Travis Bagby presented the budget request for Roads asking for an increase from \$500 to \$5,000 in storm drainage to assist with repairing storm drains, the addition of \$10,000 in vehicle repairs to replace the box in the truck used for salt and sand, which has rusted out and an increase of \$2,000 for street repairs for crack sealing and the purchase of sand and salt.

Discussion was held on the purchase of a brush chipper. Council debated the cost of contracting brush pickup or keeping it in house. Motion by Bardsley, seconded by O'Connor to approve purchasing the chipper after it has

been inspected by the Public Works Department and in the price range of \$17,000 to \$18,000. All Ayes.
Motion carried 4-0.

Discussion was held at the last meeting about changing the time of the next regular council meeting. Meier noted that there were no items for the agenda besides the approval of claims and budget items. She informed them that they could do that at the next special session budget workshop on the 27th. Motion by Nelson, seconded by Smith to not have the regularly scheduled council meeting on January 25th but to hold the regular meeting in conjunction with the special session budget workshop on Wednesday, January 27th at 6:30 p.m.

City Administrator, Connie Meier, presented a picture to the council of the pooling of water by the garage doors in the fire department that drains down from the roof. She asked the council to take a look at it so she can attempt to budget to get the drainage issue fixed and cement replaced. She noted that she had contacted several concrete companies but had only received one bid which came in very high. She was asked to continue to look for companies to submit a bid.

ADJOURN: Mayor O'Connor adjourned the meeting at 8:30 p.m.

Connie Meier, City Administrator/Clerk

Beryl O'Connor, Mayor