

(Subject to Approval)
CITY OF LISBON
COUNCIL MEETING MINUTES
March 28, 2016

REGULAR COUNCIL MEETING

CALL TO ORDER: The City Council of Lisbon, Iowa, met in regular session in the City Council Chambers on March 28, 2016, at 7:00 p.m. with Mayor Beryl O'Connor presiding. The following City Council members were present: John Bardsley, Travis Jubeck, Joe Nelson, and Doug O'Connor. Absent: Nate Smith.

Citizen's present: Curt Wheeler, Brad Miller, Wayne Novak, Diane Novak, Randy Williams, Gretchen Light, Julie Light, Terry Dvorak, David Bennett, Jason Gideon and Chris Hoffman.

Pledge of Allegiance.

CONSENT AGENDA: Motion by Nelson, second by Bardsley to approve the Consent Agenda consisting of: Agenda, Minutes of March 14, 2016 and List of Bills. All Ayes. Motion carried 4-0.

PUBLIC INPUT: None.

Motion by Nelson, seconded by Bardsley to approve Resolution 11-2016 Approving Hiring of Summer Employees. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor. Nays: None. Absent: Smith. Motion carried 4-0.

Motion by Nelson, seconded by Bardsley to approve Resolution 12-2016 Approving Plat of Survey #2046. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor. Nays: None. Absent: Smith. Motion carried 4-0.

Motion by Jubeck, seconded by Bardsley to approve Resolution 13-2016 Approving Final Plat of Novak Estates Fourth Addition with the contingencies that all items be complete or an escrow account set up for the remaining items not complete including PCC pavement 6" thick 8' wide trail, stabilization seeding and mulching for erosion control and no building permits will be issued until the issues with the pavers have been resolved. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor. Nays: None. Absent: Smith. Motion carried 4-0.

Motion by Bardsley, seconded by Nelson to approve Resolution 14-2016 Approving a Release of Lien for Snow Removal. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor. Nays: None. Absent: Smith. Motion carried 4-0.

Steven Kuhl with Winkel, Parker & Foster, CPA PC presented the audit report for FY15 noting that the audit did not disclose any noncompliance which is material to the financial statements and there were no matters which were required to be reported in accordance with Governmental Auditing Standards. Motion by Bardsley, seconded by Nelson to accept the audit. All Ayes. Motion carried 4-0.

Motion by Bardsley, seconded by Nelson to open the public hearing at 7:15 regarding establishing an Ordinance regarding Smoking in Public Areas. Curt Wheeler with ASAC discussed the draft ordinance with the council and answered questions. Police Chief Rick Scott noted that he approved of the ordinance and requested that the council approve it. Gretchen Light with the Lisbon Park and Recreation Board advised the council that the Board approved of the ordinance and recommended council approval. Julie Light, school nurse, also offered her support of the ordinance. Doug O'Connor commented on professional stadiums going tobacco free. Erica Johnson with RCRail presented some statistics to the council. Motion by Nelson, seconded by Jubeck to close the public hearing at 7:32. The ordinance will be presented at the next council meeting.

Motion by Nelson, seconded by Bardsley to open the public hearing at 7:32 regarding Social Gatherings. Curt Wheeler with ASAC once again discussed the draft ordinance with the council. Police Chief Rick Scott commented on the need for the ordinance and how it differs from the current disorderly house ordinance. City Attorney Mark Parmenter suggested that the City mirror the County's ordinance and fine schedule. Motion by Nelson, seconded by Bardsley to close the public hearing at 7:42. This ordinance will also be presented at the next council meeting.

Discussion was held on solar panels. Jason Gideon and Terry Dvorak presented the council with information on the panels, installation and financing. The requirement of going out for RFP's was also discussed. The council agreed that they preferred to have an investor purchase and install the solar panels and sell the power back to the city rather than purchase the panels themselves. City Attorney, Mark Parmenter, was asked to check with other cities to see if they went out for RFP's and also review the letter of intent and sample contract used by the investor. Chris Hoffman, with Moxie Solar addressed the council and asked that they go out for RFP's to allow other companies to submit proposals. The item will be placed on the next council meeting for further discussion.

Discussion was held on the creation of a Site Plan Ordinance. Meier noted that she had talked with Schechinger and Bagby and felt it was necessary for future growth. She was advised by council that this issue had been discussed five to six years back but never passed. She was asked to go back through the minutes and talk with P&Z members for more information. Schechinger noted that he remembered discussing it and provided a draft ordinance. The ordinance will go back to Planning and Zoning for review.

Discussion was held on creating a deposit requirement for those builders that were building houses on streets that contain pavers for drainage. Nelson asked that Meier look into the SWPPP program and get information to present back to the council.

Schechinger explained the need for a planning and design loan to proceed with the water and sewer line repair projects. Motion by Nelson, seconded by Jubeck to approve submitting an application to the State Revolving Fund for a Planning and Design Loan. All Ayes. Motion carried 4-0.

Meier noted that repairs are needed to the sidewalk around the concession stand at the boy's baseball diamond at the park. She has had trouble finding contractors to bid on small projects within the city but finally found a contractor and has been working with him on his certificate of insurance. He submitted a proposal to repair the sidewalk and also four other squares that are cracked and will need repair in the near future. Motion by Nelson, seconded by Jubeck to approve the bid of approximately \$1,200 to repair all of the sidewalk. All Ayes. Motion carried 4-0.

Meier presented a draft of a sign to be placed on the wall behind the council in the council chambers that she has been working on with Rickard Sign and Design. Jubeck asked that the sign stay true to the current city logo. Meier agreed to go back to Rickard to alter the draft design. She noted that in order to stay with the current logo the cost would be much higher. She will report back to the council at the next meeting.

City Engineer, Dave Schechinger, reported that they are backfilling at the project on W. Main Street today and that it should be open for traffic tomorrow.

Public Works Director, Travis Bagby, reported that he is working on the trenching of the line for the cameras at the park and opening the restrooms for soccer.

Meier reported that Kaden Kilburg will be installing the walkway to the splash pad for an eagle scout project, she is working with an interested developer on the south side of town, the installation of cameras is taking place at the city park and she is also working with the company on the possibility of placing them in the downtown area, the communication tower project is still underway and the building has been completed, and she is working with the homeowners association at the Ponds to repair the spillway that drains to the creek by the lift station. She also noted that she is working with the city attorney on the deeding of the lot next to Lincoln Square Park, interviews for the public works position will begin next week, the first committee meeting to discuss utility billing for multi-dwelling units has been set, she has made some changes to the school lease that she asked the council to review before the joint meeting on the 18th of April, the public works department will be cutting down the shrub trees in the retention pond at Novak Estates this week if the weather permits and they will be purchasing a box for the dump truck to place brush chips once they are sent through the chipper.

Doug O'Connor confirmed that the two ordinances discussed earlier in the meeting will be back on the agenda for the next council meeting. Bardsley announced that the Library will be having its 80th birthday party on April 16th and that Trivia Night was a success with the Margaret's winning again this year. Travis Jubeck asked about the Penn Street Project and Schechinger advised that there was still some excavating and seeding to be done.

A letter from the DOT was presented notifying the city that a patching project on US 30 will begin on April 19, 2016 and be completed in the calendar year 2016.

ADJOURN: Mayor O'Connor adjourned the regular meeting at 9:05 p.m. and called for a five minute recess.

Motion by Jubeck, seconded by Nelson to go into closed session for discussion on possible purchase of property according to Iowa Code Chapter 21.5j at 9:10 p.m. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor. Nays: None. Absent: Smith. Motion carried 4-0. Motion by Bardsley, seconded by Jubeck to go out of closed session at 9:30 p.m. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor. Nays: None. Absent: Smith. Motion carried 4-0. No action was taken.

Connie Meier, City Administrator/Clerk

Beryl O'Connor, Mayor