

(Subject to Approval)  
**CITY OF LISBON**  
**COUNCIL MEETING MINUTES**  
**April 25, 2016**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:** The City Council of Lisbon, Iowa, met in regular session in the City Council Chambers on April 25, 2016, at 7:00 p.m. with Mayor Beryl O'Connor presiding. The following City Council members were present: John Bardsley, Travis Jubeck, Joe Nelson, Doug O'Connor and Nate Smith. Absent: None.

Citizen's present: Brad Miller, Jason Gideon, Larry Steffan, LuAnn Yarbrough, Larry Greco, Joe Long and Brandon Siggins.

**Pledge of Allegiance.**

**CONSENT AGENDA:** Motion by Nelson, second by Smith to approve the Consent Agenda consisting of: Agenda, Minutes of April 11 and April 18, 2016 and List of Bills. All Ayes. Motion carried 5-0.

**PUBLIC INPUT:** LuAnn Yarbrough informed the council that the company that did the culvert repair on W. Main Street did a spectacular job.

Discussion was held on the appointment of a Board of Appeals. Meier noted that the city does not currently have anyone who has volunteered to be on the board and after discussion with the city attorney, is recommending that the council appoint the Planning and Zoning Commission as the Board of Appeals until a time that volunteers come forward. Motion by Jubeck, seconded by Smith to approve a resolution appointing the Planning and Zoning Commission as the Board of Appeals. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Motion by O'Connor, seconded by Jubeck to set the public hearing for the budget amendment for FY16 for Monday, May 9, 2016 at 7:00 p.m. All Ayes. Motion carried 5-0.

The installation of solar panels was once again discussed. Meier noted that she did hear from Alliant and their recommendation was to go out for requests for proposals due to the fact that the price that the city would pay to buy back the energy can vary. They also recommended that the city be aware of several items when negotiating a contract such as the installation of the units, maintenance, buy back options, etc. Jason Gideon commented on the options available to the city and the fact that they can be negotiated when the contract is done. Larry Steffan with Eagle Point Solar asked the council to consider RFP's so that other companies would have the option to submit a proposal. Motion by Jubeck, seconded by Bardsley to begin the request for proposal process, bidding all five locations, going with the investor option instead of the city purchasing the equipment and having the RFP process completed sometime in July. All Ayes. Absent: None. Motion carried 5-0. Meier was asked to get with the city engineer to develop the RFP.

Motion by Smith, seconded by Jubeck to approve Resolution 17-2016 Approving the Asphalt Surface Repair Contract and awarding it to Kluesner Construction. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Motion by Jubeck, seconded by Smith to approve Resolution 18-2016 Approving the Seal Coat Contract for FY17 and awarding it to LL Pelling. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Motion by Nelson, seconded by Smith to approve Resolution 19-2016 Approving the Hiring of Nathan Slaton as a Public Works 1 employee for the City of Lisbon to begin as soon as possible. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Dave Schechinger explained to the council the need to have the sewer lines televised and how it related to the application of the CDBG grant. Bagby presented three proposals to have the work done. Motion by Nelson, seconded by Smith to approve Resolution 20-2016 Approving the Proposal to Televiser Sewer Lines and awarding the contract to Roto-Rooter. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Meier noted that the council has budgeted for the Downtown Reinvestment Program and it is necessary to pass a resolution re-establishing the program. LuAnn Yarbrough questioned the historical aspect of the renovations. Motion by Bardsley, seconded by Smith to approve Resolution 22-2016 Approving Re-establishing Downtown

Reinvestment Program. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Item 6F was tabled until the end of the meeting to allow Larry Greco to be present.

Motion by Nelson, seconded by Smith to approve Resolution 24-2016 Approving Ball Park Lease with School. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Motion by Bardsley, seconded by Jubeck to suspend the rules and place Ordinance 01-2016 Regulating Social Gathering Where Alcohol is Being Served on its third and final reading. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0. Motion by Smith, seconded by Nelson to approve the third and final reading of Ordinance 01-2016. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Motion by Bardsley, seconded by O'Connor to suspend the rules and place Ordinance 02-2016 Prohibiting Smoking and the Use of Tobacco and Nicotine in Public Places and Providing Penalties on its third and final reading. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0. Motion by O'Connor, seconded by Nelson to approve the third and final reading of Ordinance 02-2016. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Meier reported that one of the summer employees that was hired to do the mowing of the city parks was no longer available to work for the city due to being offered a full-time job elsewhere. She asked the council for direction on whether to place an ad for another employee or to add the mowing of the city parks to the job description of the park and rec director. Discussion was held. Motion by Smith, seconded by Jubeck to approve a resolution adding the mowing of city parks from May through September to the job description of the park and rec director and to increase the annual salary \$5,000 to include compensation for the mowing. Roll Call Vote: Ayes: Bardsley, Jubeck, Nelson, O'Connor, Smith. Nays: None. Absent: None. Motion carried 5-0.

Discussion was held with Larry Greco regarding the establishment of a 28E Agreement with Cedar Township Fire Protection. The council expressed their concerns about the amount the city receives for covering this area and the fact that the amount has not changed in thirty years. Long and Siggins were asked to meet with Mr. Greco and discuss the amount and report back to the council at the next regular meeting with an agreed upon amount.

City Engineer, Schechinger, reported that Walter Street has been completed and during the inspection there were a few things noted that still need to be done and a punch list was created. The Penn Street project is finished. The plan for the UV at the wastewater plant has been submitted to the DNR. There were some sections of the trail on W. Main Street damaged by cement trucks that were delivering to the new care facility. Pictures were taken and the issue will be addressed with the contractor.

Bagby reported that he has looked at the sidewalk next to the fire station with the engineer and he will be receiving bids to repair it in the next few weeks. He thanked everyone who helped with clean-up day and noted that it was a big help to the public works department.

Mayor O'Connor noted that she had met with the new administration for the care facility and stated that they are looking for employees. Jubeck thanked the park and rec director for fixing the sink hole by the soccer fields, asked about doing something in the parking area at the park to prevent cars from dragging when pulling into the park and asked about the status of the cameras at the park. Meier noted that the cameras have been installed and there were some issues with the IT part of the installation. They will be back on May 4<sup>th</sup> to finish the installation. Smith also thanked the volunteers for all their help in clean-up day. Nelson asked about the status of repairs to the west wall of the history center. Bardsley reported that the library's 80<sup>th</sup> birthday party was well attended and asked for volunteers to help with planting of trees on Gillette Lane May 7<sup>th</sup> at 8:00 a.m. O'Connor asked about the street sweeper and asked if they could make sure South Street gets done.

**ADJOURN:** Mayor O'Connor adjourned the regular meeting at 8:25 p.m.