

(Subject to Approval)  
**CITY OF LISBON**  
**COUNCIL MEETING MINUTES**  
**September 12, 2016**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:** The City Council of Lisbon, Iowa, met in regular session in the City Council Chambers on September 12, 2016, at 7:00 p.m. with Mayor Beryl O'Connor presiding. The following City Council members were present: John Bardsley, Joe Nelson, Doug O'Connor and Nate Smith. Absent: Travis Jubeck.

Citizen's present: Don and Gloria O'Hara and City Engineer Dave Schechinger.

**Pledge of Allegiance.**

**CONSENT AGENDA:** Motion by Nelson, second by Smith to approve the Consent Agenda consisting of: Agenda, Minutes of August 22, 2016 and August 31, 2016, List of Bills, Treasurer's Report for August, and approval of Utility Deposit Refunds. All Ayes. Motion carried 4-0.

**PUBLIC INPUT:** None.

Motion by Nelson, seconded by Smith to approve a request for a waiver of sewer fees for water that was used by an outside water faucet and did not go through the sewer at 515 N. Jackson Street. All Ayes. Motion carried 4-0.

Motion by Bardsley, seconded by O'Connor to approve the Urban Renewal Report for FY16. All Ayes. Motion carried 4-0.

Motion by Nelson, seconded by Smith to approve the activities and street closings for the Homecoming parade and pep rally. All Ayes. Motion carried 4-0.

Motion by Nelson, seconded by Smith to approve acceptance of the Main Street Culvert Project and payment of the retainage. All Ayes. Motion carried 4-0.

Meier advised the council of action that has been taken to enforce the ordinance regarding plantings in the right-of-way. Plantings are allowed as long as they are maintained under two feet from the surface of the street. She also presented a copy of a letter that was sent to a resident. She was advised to continue to follow the ordinance and proceed with the process as described in the ordinance. Council advised that we have an ordinance in place and we need to enforce it.

Motion by Nelson, seconded by Smith to open the public hearing at 7:07 regarding selling of the vacated alley running north and south from Grant Avenue to Cemetery Road. All Ayes. Motion carried 4-0. No comments were received. Motion by Smith, seconded by Nelson to close the public hearing at 7:08.

Motion by Nelson, seconded by Smith to approve selling the alley to adjoining property owners. All Ayes. Motion carried 4-0.

Motion by Bardsley, seconded by Smith to open the public hearing at 7:09 regarding changing the Ordinance, Section 106.08 Low Income Discount. All Ayes. Motion carried 4-0. Meier reminded the council that other cities have been written up in their audits and told that they cannot offer the discount due to discrimination. She noted that the city has four residents who are receiving the discount at this time. Council asked about the repercussions of continuing to offer the discount. Meier noted that although there would probably not be a monetary fine, they would be written up in their audit. She also commented that allowing the discount when it has been advised that it should not be done, would be no different than allowing someone to violate an ordinance. Motion by Bardsley, seconded by Smith to close the public hearing at 7:11. All Ayes. Motion carried 4-0. Meier was asked to place the item on the agenda for the next regular council meeting.

Motion by Nelson, seconded by Bardsley to approve Resolution 38-2016 Appropriation of Funds for Casey's TIF Rebate. Roll Call Vote: Ayes: Bardsley, Nelson, O'Connor and Smith. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Smith, seconded by Nelson to approve Resolution 39-2016 Appropriation of Funds for LaPorte Motor Supply TIF Rebate. Roll Call Vote: Ayes: Bardsley, Nelson, O'Connor and Smith. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Nelson, seconded by Smith to approve Resolution 40-2016 Appropriation of Funds for Brother's Market TIF Rebate. Roll Call Vote: Ayes: Bardsley, Nelson, O'Connor and Smith. Nays: None. Absent: Jubeck. Motion carried 4-0.

Correspondence: Meier stated that a memo was received from ITC letting them know that there would be surveying done on Highway 30 this week.

City Engineer, Dave Schechinger, updated the council on a meeting that was held with the Pond's Home Owner's Association regarding the failing spillway and noted that options were being discussed for repairs. O'Connor asked about the patchwork that was being done on Highway 30 and what will happen with the highway once the bypass is done. Schechinger advised that it would be offered to the city and he will check on the procedure and report back to council.

Public Works Director, Travis Bagby, reported that they will be working on tree trimming, closing the pool and taking care of the items that were left on the punch list and that salt has been delivered in preparation for the winter.

Meier reported that Linn County Board of Supervisors has approved the minimum wage increase and the City will need to decide if it wants to adopt their plan or waive out of it. She noted that she has met with Chris Nosbisch, city administrator for Mt. Vernon regarding the issue in hopes that they can come to a mutual agreement. She advised that it would be on the next council agenda for discussion. She reported that she has begun the LMI survey in hopes that the city will qualify for a grant to assist with wastewater, water and road repairs. She asked that people open their doors and participate when she comes by. She noted that repairs to the closet behind the council chambers have been done and even though it has improved, there is still some leaking. A company has been contacted to come look at it to see if it can be sealed. She has also asked a roofing company to come take a look at the metal roof on the city shop so that repairs can be made before solar panels are placed on the roof. She noted that she would be in Des Moines for the Iowa League of Cities Conference on Thursday in hopes of accepting the award for the splash pad. She encouraged those who have not yet voted to please do so.

Fire Chief, Joe Long, gave a report of the activities of the fire department. He thanked all of his volunteers and reported that they did well at the pancake breakfast and hope to purchase a thermal imaging camera with the donations. He noted that 12-13 volunteers attended the annual conference in Waverly this past week, that they have received a grant for 100 smoke detectors and plan on installing them in the community and then educate the children of Lisbon every year, working with the school during fire prevention week.

Nelson asked about the status of the concept plan regarding the alley next to Whitey's. Schechinger advised that he brought the plan with him tonight in order to review it with the city administrator. Bardsley reminded everyone of the spelling bee that will take place in Heritage Hall on September 17<sup>th</sup> at 10 a.m. and Red Cedar will be performing on September 24<sup>th</sup> at 11 a.m. He also reminded that there are openings on the city boards for anyone looking to volunteer. O'Connor asked that everyone take a look at the amazing football team Lisbon has this year and come out and support them this season.

**ADJOURN:** Mayor O'Connor adjourned the regular meeting at 7:32 p.m.

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Connie Meier, City Administrator/Clerk

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Beryl O'Connor, Mayor