

(Subject to Approval)
CITY OF LISBON
REGULAR COUNCIL MEETING MINUTES
April 13, 2020

CALL TO ORDER: The City Council of Lisbon, Iowa, met in regular session via conference call on April 13th, 2020, at 7:00 p.m. with Mayor Doug O'Connor presiding. The following City Council members were present: John Bardsley, Travis Jubeck, Stephanie Kamberling, Sara Nost and Nate Smith. Absent: None.

OTHERS PRESENT: Mark Parmenter, Rick Scott, Drayton Kamberling, Amy Ford, Christina Eicher, Dave Schechinger and Brandon Siggins.

CONSENT AGENDA: Kamberling motioned, seconded by Nost to approve the Consent Agenda, consisting of the Agenda, Minutes of April 6, 2020, March Treasurer's Report and Approval of Warrants. All Ayes. Motion carried 5-0.

Motion by Nost, seconded by Smith to approve the park and recreation director position going from part-time to full-time effective July 1, 2020 and authorizing the city clerk to post the position. All Ayes. Motion carried 5-0.

Motion by Jubeck, seconded by Kamberling to set a public hearing for April 27, 2020 at 7:00 p.m. for an amendment to the FY20 budget. All Ayes. Motion carried 5-0.

Discussion was held on the Transfer Agreement for Rico and Chief Scott asked for clarification on paragraph No. 3. City Attorney Mark Parmenter advised that this section meant that any issues regarding the behavior of Rico prior to the signing of the agreement would be the city's responsibility and anything after would be the sole responsibility of Ricky Scott. Kamberling asked Scott if there were any issues at this time prior to tonight's meeting and Scott answered no. Motion by Kamberling, seconded by Jubeck to approve Resolution 20-2020 Transferring Ownership, Indemnification and Hold Harmless Agreement for the K-9. Roll Call: Ayes: Bardsley, Jubeck, Kamberling, Nost, Smith. Nays: None. Absent: None. Motion carried 5-0. Scott asked if he would be able to use the \$400 donated by the Sauerkraut Committee to purchase food for the dog. Since this item was not on the agenda at this meeting, Meier was asked to place it on the next regular council meeting agenda.

Motion by Nost, seconded by Kamberling to approve Resolution 21-2020 Approving an Agreement with Kroul Farms for Summer and Winter Displays of Downton Planters. Roll Call: Ayes: Bardsley, Jubeck, Kamberling, Nost, Smith. Nays: None. Absent: None. Motion carried 5-0.

Discussion was held on the time off taken prior to April 1, 2020 due to the COVID-19 virus and the type of pay employees would receive. Kamberling expressed that she felt each situation was different and should be voted on separately. Motion by Kamberling, seconded by Nost to approve reimbursing Amy Ford for 32 hours of sick time that she used prior to April 1, 2020. All Ayes. Motion carried 5-0. Motion by Bardsley, seconded by Jubeck to evaluate Christina Eicher's pay after she receives her unemployment check/checks (state or federal) and provides copies to the city. Eicher will be paid by the city for time prior to April 1, 2020 for the difference if it does not equal what her usual pay would be from the city. Roll Call: Ayes: Bardsley, Jubeck, Nost, Smith. Nays: Kamberling. Motion passed 4-1.

Motion by Jubeck, seconded by Bardsley to have Meier go out for requests for proposals to assist in the process of hiring someone to help the city find a new city administrator. Roll Call: Ayes: Bardsley, Jubeck, Kamberling, Nost, Smith. Nays: None. Absent: None. Motion carried 5-0.

Schechinger reported that they are working on the transfer of Business 30 to the city, the IUP for the water main project and the Gillette Lane trail.

Meier noted that she had sent an update to the council by email prior to the meeting including a report from Bagby and an update on the projects she is working on. She also reminded everyone that they are still taking applications for the Small Business Relief Program that are due by noon on Tuesday, April 14th.

Chief Scott noted that domestic cases have increased in the last quarter and calls for service have also gone up.

Chief Siggins reported that the meal delivery by the Fire Department was a huge success and that they would be doing it again for Addy's Public House on Wednesday, April 15th. He said to make sure you order early because last week they ran out of time and food. They have also been checking on and delivering to Meyer's Meadow and

they will be starting a program to ensure all the residents are safe. Residents will be asked to place a green dot in their window if they are ok and a red one if they are not. The fire department will then monitor the facility to make sure everyone is safe.

Bardsley reminded everyone that the food pantry is still in operation but they are operating on call in orders only.

All the council members thanked the fire department, police department and city workers for all their hard work during this epidemic.

Mayor O'Connor discussed the stress level everyone is under at this time and asked all council members to be aware of which departments they are a liaison to and informed them that he will be instructing the departments to reach out to their liaisons first before coming to him with any issues.

Kamberling cautioned on decisions being made quickly and asked that everyone take some time to think things through before making a quick decision. She also noted that most of the decisions need to be made through the council at a council meeting.

ADJOURN: Mayor O'Connor adjourned the regular meeting at 7:50 p.m.

Connie Meier, City Administrator

Doug O'Connor, Mayor