

CITY COUNCIL REGULAR COUNCIL MEETING
MONDAY, APRIL 27th, 2026 at 7:00 PM
CITY HALL COUNCIL CHAMBERS
TENTATIVE AGENDA

REGULAR SESSION

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE.
3. CONSENT AGENDA
 - A. Approve Agenda
 - B. Approve Minutes of April 13th, 2026
4. PUBLIC INPUT. This is the time and place for discussion items not already on the agenda with a time limit of 3 minutes each.
5. MISC.
 - A. Discussion and Possible Action in reference to Well 5 CFB Pay Estimate No. 3 to Wendler, Inc for \$34,483.50
6. PUBLIC HEARINGS, ORDINANCES, RESOLUTIONS (Discussion and Possible Action)
 - A. Resolution 13-2026 Approving Summer Help Hire
 - B. Public Hearing for Budget Amendment #2
 - C. Resolution 15-2026 Approving Budget Amendment #2
 - D. Resolution 16-2026 Approving Library Board Member
 - E. Resolution 17-2026 Alliant Energy Franchise fees
 - F. Set Public Hearing for Alliant Energy Franchise Fee Ordinance for June 8th, 2026 at 7pm
7. CORRESPONDENCES
8. REPORTS
 - A. City Engineer Report
 - B. Public Works Director Report
 - C. Parks & Rec Director Report
 - D. Library Director Report
 - E. Police Department Report
 - F. Ambulance Director Report
 - G. Fire Chief/City Administrator's Report
 - H. Council & Mayor Reports
9. Adjourn

Join Zoom Meeting

<https://us02web.zoom.us/j/83789624201?pwd=7YaY6iwNZ1SuBrghwpuYbVMwPlpVb1.1>

Meeting ID: 837 8962 4201 Passcode: 489546

(Subject to Approval)
CITY OF LISBON
REGULAR COUNCIL MEETING MINUTES
April 13th, 2026

CALL TO ORDER: The City Council of Lisbon, Iowa, met in regular session on April 13th, 2026, at 7:00p.m. with Mayor Doug O'Connor presiding. The following City Council members were present: John Bardsley, Nathan Smith, Kevin Steele, Rick Scott and Rawley Alger.

OTHERS PRESENT: Drayton Kamberling, Travis Bagby, Brandon Siggins, Jason Blinks and Alliant Energy Representative. Dave Schechinger was present via zoom.

CONSENT AGENDA: Motion by Bardsley, seconded by Alger to approve the consent agenda consisting of minutes of March 23rd regular and special meeting, liquor licenses Casey's General Store, Fareway Stores Inc., Beau Dylan's and Bill's Tap, tobacco permits for Fareway Stores, Inc. #257 and Dollar General #6441, utility refunds, March Treasurer's report and list of bills. Motion carried 5-0.

Motion by Bardsley, seconded by Smith to approve Pay Estimate No. 1 to Wendler, Inc for Well 5 CFB in the amount of \$10,912.50. All Ayes. Motion carried 5-0.

Motion by Bardsley, seconded by Smith to approve Pay Estimate No. 2 to Wendler, Inc for Well 5 CFB in the amount of \$44,086.50. All Ayes. Motion carried 5-0.

Motion by Steele, seconded by Alger to have City Administrator Brandon Siggins move forward with next steps with Franchise Fees and purpose statement. All Ayes. Motion carried 5-0.

Motion by Steele, seconded by Smith to approve posting for Summer Help. All Ayes. Motion carried 5-0.

Motion by Bardsley, seconded by Smith to approve Resolution 11-2026 Approving New Utility Rates starting July 1st, 2026. Roll call vote. Ayes: Bardsley, Steele, Alger, Scott and Smith. Absent: None. Nays: None. Motion carried 5-0.

Motion by Smith, seconded by Alger to go into public hearing for FY27 Budget at 7:40pm. All Ayes. Motion carried 5-0.

Motion by Smith, seconded by Alger to go out of public hearing at 7:42pm. All Ayes. Motion carried 5-0.

Motion by Smith, seconded by Bardsley to approve Resolution 12-2026 Approving FY27 Budget. Roll call vote. Ayes: Bardsley, Steele, Smith, Williams, Scott. Absent: None. Nays: None. Motion carried 5-0.

Motion by Steele, seconded by Alger to approve Resolution 14-2026 Pay Incentive for Certification for Jacob Siggins. Effective March 30th, 2026, Siggins will receive a \$.50 hour increase for obtaining his Wastewater Treatment Certification making his new hourly wage \$28.575. Roll call vote. Ayes: Bardsley, Steele, Alger, Scott and Smith. Absent: None. Nays: None. Motion carried 5-0.

The council received the following reports from city departments:

City Engineer Dave Schechinger – Pre-construction meeting with contractor for Well 5, they have ordered supplies and will begin work shortly.

Public Works Director Travis Bagby – seeding work continues, water is on at pavilions.

Parks & Recreation Director Drayton Kamberling – Spring clean-up was a success, thank you to Public Works crew for assistance. Easter event went well; due to weather there wasn't as many kids as usual. Registration is open for summer sports. Spring soccer is in full swing.

Library Director Elizabeth Hoover de Galvez: Received a grant for \$10,000 for accessibility improvements. They will be installing an automatic door among other things. Spring Break programs were a huge success and well attended. Spring into Health Series has started and will continue each Wednesday at 11am. There will be a new board member approved at the next meeting. Library received a trust donation from a resident in Des Moines who gave \$1,000 to numerous libraries across the state.

Police Chief Jason Blinks – Nick Macke is finishing the academy on April 24th. Two new hires start the academy on May 4th.

City Administrator Brandon Siggins – Attended Iowa Employment HR Conference in Des Moines last week. Met with CDG Executive Board last week to discuss economic development. Joint Meeting with school will be held at City Hall on April 27th at 6pm. Complex work will start again once the area dries up. One of the on-going nuisances on W Main St will be torn down soon. The plan is for the owner to put up two houses, one on each lot. Been working with owner of a company on possible development in the industrial park. I have reached out to the family to get the potential developer and the property owner together to begin negotiations.

Council member Bardsley reported he attended one of the Health Series at the Library and it was very good. Mayor Doug O'Connor adjourned the meeting at 7:57pm.

Christina Eicher, City Clerk

Doug O'Connor, Mayor



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

April 17, 2026

PAY ESTIMATE NO. 3
CHEMICAL FEED BUILDING & WELL NO. 5 REBID
LISBON, IOWA

Wendler, Inc
415 12th Avenue SE
Cedar Rapids, IA 52401

Contract Amount \$753,300.00
Contract Date December 8, 2025
Pay Period March 28, 2026 - Apr. 16, 2026

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Mobilization	LS	1	\$ 75,000.00	\$ 75,000.00	40%	\$ 30,000.00
1.2	Construction Staking	LS	1	\$ 4,000.00	\$ 4,000.00		\$ -
1.3	Erosion Control	LS	1	\$ 2,500.00	\$ 2,500.00		\$ -
1.4	Well 5 Submersible Pump	LS	1	\$ 49,000.00	\$ 49,000.00	10%	\$ 4,900.00
1.5	Pitless Unit	LS	1	\$ 27,000.00	\$ 27,000.00	5%	\$ 1,350.00
1.6	6" SS Discharge Pipe	LF	150	\$ 182.00	\$ 27,300.00		\$ -
1.7	6" Discharge Pipe Check Valves	Ea.	2	\$ 2,000.00	\$ 4,000.00		\$ -
1.8	Chem Feed Building 20, & Electrical	LS	1	\$ 506,000.00	\$ 506,000.00	100%	\$ 506,000.00
1.9	Controls Integration	LS	1	\$ 150,000.00	\$ 150,000.00	10%	\$ 15,000.00
1.10	Silt Fence	LF	1,500	\$ 3.00	\$ 4,500.00		\$ -
2.1	Chem Feed Building 20, & Electrical	LS	-1	\$ 506,000.00	\$ (506,000.00)	100%	\$ (506,000.00)
2.2	Chem Feed Building 25, & Electrical	LS	1	\$ 410,000.00	\$ 410,000.00	10%	\$ 41,000.00
Contract Price:					\$ 753,300.00		\$ 92,250.00

MATERIALS STORED SUMMARY			
Description	# of Units	Unit Price	Extended Cost
Total			\$ -

SUMMARY		
	Total Approved	Total Completed
Contract Price	\$ 753,300.00	\$ 92,250.00
Approved Change Order (list each)		
	Revised Contract Price	\$ 753,300.00

Stored
 Total Earned \$ 92,250.00
 Retainage (3%) \$ 2,767.50
 Total Earned Less Retainage \$ 89,482.50

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 10,912.50	
		Pay Estimate No. 2	\$ 44,086.50

Total Previously Approved \$ 54,999.00
 Amount Due This Request \$ 34,483.50

Percent Complete 12%

The amount \$34,483.50 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
 Wendler, Inc

 Signature: Kendra Lyon Digitally signed by Kendra Lyon
 Name: Kendra Lyon
 Title: Project Manager
 Date: 4/17/2026

Recommended By:
 Veenstra & Kimm, Inc.

 Signature: *Dave Schechinger*
 Name: Dave Schechinger
 Title: Engineer
 Date: April 17, 2026

Approved By:
 Lisbon, Iowa

 Signature: _____
 Name: _____
 Title: _____
 Date: _____

RESOLUTION NO. 13-2026

**A RESOLUTION HIRING TEMPORARY SUMMER HELP
FOR THE CITY OF LISBON**

WHEREAS, the City Public Works Director and the Park and Rec Director have reviewed the applications for temporary summer help; and

WHEREAS, the City Public Works Director and the Park and Rec Director have made their recommendations to the Mayor and Council;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LISBON, IOWA:

Evan Coleman is hereby hired to the position of temporary summer help for City of Lisbon, effective May 11th, 2026, at the hourly rate of \$17.00 to be paid bi-monthly.

On the 27th day of April 2026, at a regular meeting of the Lisbon City Council, Lisbon, Iowa, Councilperson _____ introduced RESOLUTION NO. 13-2026 and made a motion for approval. The motion was seconded by Councilperson _____.

Roll Call Vote	Absent	Aye	Nay	Abstain
John Bardsley				
Rick Scott				
Rawley Alger				
Kevin Steele				
Nate Smith				

Motion carried _____.

Doug O'Connor, Mayor

ATTEST:

Christina Eicher, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of LISBON

Fiscal Year July 1, 2025 - June 30, 2026

The City of LISBON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2026

Meeting Date/Time: 4/27/2026 07:00 PM

Contact: Christina Eicher

Phone: (319) 455-2459

Meeting Location: Lisbon City Hall 115 N Washington Street Lisbon, Iowa 52253

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,398,475	0	1,398,475
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,398,475	0	1,398,475
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	173,000	0	173,000
Other City Taxes	6	411,570	0	411,570
Licenses & Permits	7	6,700	0	6,700
Use of Money & Property	8	28,665	0	28,665
Intergovernmental	9	1,164,851	0	1,164,851
Charges for Service	10	1,284,150	0	1,284,150
Special Assessments	11	0	0	0
Miscellaneous	12	35,500	20,547	56,047
Other Financing Sources	13	0	0	0
Transfers In	14	1,377,858	194,000	1,571,858
Total Revenues & Other Sources	15	5,880,769	214,547	6,095,316
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	577,330	10,000	587,330
Public Works	17	429,650	0	429,650
Health and Social Services	18	0	0	0
Culture and Recreation	19	559,005	0	559,005
Community and Economic Development	20	197,658	0	197,658
General Government	21	318,525	0	318,525
Debt Service	22	432,260	0	432,260
Capital Projects	23	1,690,000	0	1,690,000
Total Government Activities Expenditures	24	4,204,428	10,000	4,214,428
Business Type/Enterprise	25	1,175,660	62,617	1,238,277
Total Gov Activities & Business Expenditures	26	5,380,088	72,617	5,452,705
Transfers Out	27	1,377,858	194,000	1,571,858
Total Expenditures/Transfers Out	28	6,757,946	266,617	7,024,563
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-877,177	-52,070	-929,247
Beginning Fund Balance July 1, 2025	30	2,116,906	0	2,116,906
Ending Fund Balance June 30, 2026	31	1,239,729	-52,070	1,187,659

Explanation of Changes: Expenditures: \$7,500 New EMS District Mapping Ambulance, \$2,500 EMA for Siren Encoder, \$15,000 UV lamps WWTP, \$2,500 Compressor unit repairs at Booster Station, \$5,000 Increased Insurance Costs, \$3,000 Lift Station Pump Motor, \$10,500 Blower motor at WWTP, \$34,000 Transfer Out to Sewer Account, \$26,617 Well Project, \$160,000 Transfer for Internal Advance Funding Revenue: \$20,547 EMC Insurance Claim- WWTP Power Surge, \$34,000 Transfer In from Sewer Sinking Fund, \$160,000 Transfer for Internal Advance Funding

**CITY OF LISBON
RESOLUTION NO. 15-2026**

**A RESOLUTION APPROVING SECOND BUDGET AMENDMENT FOR
FY26 CITY OF LISBON, IOWA**

WHEREAS, there is a need to amend the current FY26 budget;

WHEREAS, the City Administrator and City Clerk have filed an amendment with the Department of Management;

Motion by _____, seconded by _____.

Roll Call Vote	Absent	Aye	Nay	Abstain
John Bardsley				
Rick Scott				
Rawley Alger				
Kevin Steele				
Nate Smith				

Motion carried _____.

Approved by the Council on the 27th day of April 2026.

Doug O'Connor, Mayor

ATTEST:

Christina Eicher, City Clerk

**CITY OF LISBON, IOWA
RESOLUTION NO. 16-2026**

A Resolution Approving Board Members

WHEREAS, it is necessary for the City Council to approve and appoint directors to the Library Board for the City of Lisbon.

BE IT THEREFORE RESOLVED the Council of the City of Lisbon hereby approves the members:

Library Board:

Stephanie Hoklotubbe Term Expires 7/1/2031

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LISBON, IOWA:
Approves the appointments as listed above.

Motion made by _____, second made by _____, to approve.

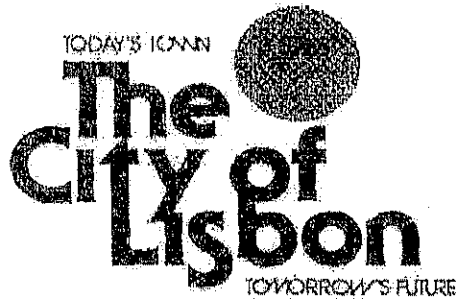
Roll Call Vote	Absent	Aye	Nay	Abstain
John Bardsley				
Rawley Alger				
Rick Scott				
Kevin Steele				
Nate Smith				

Motion carried _____.

Doug O'Connor, Mayor

ATTEST:

Christina Eicher, City Clerk



115 North Washington Street
PO Box 68
Lisbon, Iowa 52253
Phone (319) 455-2459
Fax (319) 455-2470

INTEREST FORM

If you are interested in serving on a board/commission for the City of Lisbon, please fill out this form and return it to City Hall or e-mail to lisboncityadmin@cityoflisbon-ia.gov.

I am interested in serving on the Lisbon Public Library
Board/Commission. I understand the Mayor/Council will be making an appointment to
the position by _____.

NAME Stephanie Hoklotubke

ADDRESS 932 Willow Ln. Lisbon

PHONE 626-253-7194

E-MAIL shoklotubke@cornellcollege.edu

What experiences or abilities do you feel qualify you for this appointment?

As a parent of two children, ages 9 & 12, I am deeply engaged in
the Lisbon community & committed to its continued growth & vitality.
My family regularly utilizes the Lisbon Library, and we have greatly
benefitted from its children's programming, which has strengthened our
connection to the community. I serve as the nurse at the Student Health
Center at Cornell College, where I support the well-being of a diverse
student population. I am passionate about supporting initiatives

Thank you for your willingness to volunteer and serve the citizens of Lisbon.

that expand access to resources and opportunities for residents
of all ages.

RESOLUTION NO. 17-2026

RESOLUTION APPROVING AND ADOPTING A REVENUE PURPOSE STATEMENT FOR THE USE OF REVENUES FROM ELECTRIC AND NATURAL GAS FRANCHISE FEES

WHEREAS, the City Council of the City of Lisbon, Iowa, has chosen to establish utility franchise fees for Interstate Power and Light Company (Alliant Energy) for the sale and distribution of electric energy and natural gas within the city limits of the City; and

WHEREAS, pursuant to the provisions of Section 364.2, subsection (4)(f) of the Code of Iowa, the City shall prepare a Revenue Purpose Statement outlining the purposes for which the City shall use the franchise fee revenues that will be received if the proposed franchise ordinances are adopted; and

WHEREAS, the City Council of the City of LISBON shall hold public hearings regarding any amendment to its electric and natural gas franchise ordinances prior to adoption of any amended franchises; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LISBON, IOWA:

SECTION 1. That the Revenue Purpose Statement for the use or expenditure of electric and natural gas franchise fee revenues for the City of LISBON, Iowa is hereby approved and adopted as follows:

REVENUE PURPOSE STATEMENT

Pursuant to the provisions of Section 364.2 subsection (4)(f) of the Code of Iowa, the City of LISBON hereby establishes the following purposes allowed under Iowa Code for which franchise fee revenues from its electric and natural gas franchises may be used or expended:

- a. Inspecting, supervising, and otherwise regulating each franchise approved by the City.
- b. The repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
- c. Projects designed to prevent or mitigate future disasters as defined in Iowa Code Section 29c.2.
- d. Energy conservation measures for low-income homeowners, low-income energy assistance programs, and weatherization programs.

e. Public safety including the equipping of fire, police, emergency services, sanitation, street, and civil defense departments.

f. The establishment, construction, reconstruction, repair, equipping, remodeling, and extension of public works, public utilities, and public transportation systems.

g. The construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, public grounds, and the acquisition of real estate needed for such purposes.

h. Economic development activities and projects.

Section 2. That the City Clerk shall publish the Revenue Purpose Statement pursuant to Section 362.3 of the Iowa Code.

Section 3. That all resolutions or parts of resolutions in conflict herewith are repealed, and the same are hereby repealed to the extent of such conflict.

Motion made by _____, second made by _____, to approve.

Roll Call Vote	Absent	Aye	Nay	Abstain
John Bardsley				
Rawley Alger				
Rick Scott				
Kevin Steele				
Nate Smith				

Motion carried _____.

PASSED AND APPROVED by the City Council this _____ day of _____ 2026.

Doug O'Connor, Mayor

ATTEST:

Christina Eicher, City Clerk