

(Subject to Approval)
CITY OF LISBON
REGULAR COUNCIL MEETING MINUTES
September 14th, 2020

CALL TO ORDER: The City Council of Lisbon, Iowa, met in regular session on September 14th, 2020, at 7:00 p.m. with Mayor Doug O'Connor presiding. The following City Council members were present: John Bardsley, Stephanie Kamberling, Sara Nost and Nate Smith. Absent: Travis Jubeck. Citizens present: Marsha Lasack, Dorothy Albright, Connie and Al Meier, Nick Walton.

CONSENT AGENDA: Motion by Kamberling, seconded by Smith to approve the consent agenda consisting of the minutes of August 24th, current bills, August Treasurer's Report and moving item 5F to after correspondences. All ayes, Motion carried 4-0.

Motion by Bardsley, seconded by Nost to approve the Downtown Reinvestment Grant Application from David Albright. All ayes. Motion carried 4-0.

Discussion held concerning police services. Interim City Administrator Jeff Horne stated that a budget is in the works with Mount Vernon and a proposal will be ready for council soon.

Discussion held on parental leave. Officer Amy Ford and City Clerk Christina Eicher met with the city insurance representative to confirm details for short term disability benefits. Motion by Nost, seconded by Bardsley to allow Ford to accrue sick, holiday, vacation and personal time while on short term leave. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Discussion held on Nixle alert system at a cost of \$2,600 a year for 100,000 messages. Motion by Bardsley, seconded by Nost to approve the Nixle system pending overage costs clarification. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

City Engineer Dave Schechinger presented concerns of water pooling in the alley between Washington and Jackson streets. Council requested to revisit concerns during budget time. Schechinger to begin easement reviews.

Lisbon Mount Vernon EMS Director Jacob Lindauer updated the council on happenings with the ambulance service. The new ambulance should be arriving in the next 30 days.

Discussion held regarding building permit process with Linn County. Horne to touch base with Linn County.

Motion by Bardsley, seconded by Nost to approve TIF Report. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Kamberling, seconded by Nost to set a public hearing date for Fiscal Year 2021 Budget Amendment #1 for September 28th, 2020. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Kamberling, seconded by Smith to approve the first reading of Ordinance 05-2020 Urban Chickens & Ducks. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Nost, seconded by Kamberling to approve the second reading of Ordinance 04-2020 City Administrator. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Smith, seconded by Kamberling to approve Resolution 46-2020 Fixing a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$480,000 for October 12th, 2020. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Motion by Kamberling, seconded by Bardsley to approve Resolution 47-2020 Hiring Marsha Lasack as Utility Billing Clerk per recommendation of the personnel committee. Roll Call. Ayes; Kamberling, Nost, Smith, Bardsley. Nays: None. Absent: Jubeck. Motion carried 4-0.

Discussion held regard clarification of the Parks and Recreation Director's roles and responsibilities within the city.

The council received the following reports from city departments:

City Engineer Dave Schechinger – CDBG application underway, soccer fields would be the best option for future well project, Highway 30 meeting for maintenance of road, Well #4 generator discussion.

Public Works Director Travis Bagby – the school will be sent a 14 day letter for concrete clean up, spiral screens at waste water plant need repaired.

Police Officer Amy Ford – Lisbon and Mount Vernon had a successful weekend with the STEP program, hummer has met reserve online with auction ending soon.

Fire Chief Brandon Siggins – sirens have been repaired after storm, the new fire truck was damaged recently and repairs are pending with insurance and warranty.

Interim City Administrator Jeff Horne – FEMA paperwork for Derecho has been completed with an estimated cost of around \$130,000, met with YTT concerning the sports complex design.

Mayor and Council expressed their many thanks to city crews and staff for their continued efforts in the storm clean up. Linn County Crime Stoppers is looking for a Lisbon representative. Thank you to Historic Preservation for their work on historical registration efforts. Welcome back to Mayor O'Connor. Council has received six applications for City Administrator, discussion was held on setting up interviews for those applicants.

Mayor O'Connor adjourned the meeting at 9:10PM.

Christina Eicher, City Clerk

Doug O'Connor, Mayor