

**(Subject to Approval)**  
**CITY OF LISBON**  
**REGULAR COUNCIL MEETING MINUTES**  
**October 14<sup>th</sup>, 2024**

**CALL TO ORDER:** The City Council of Lisbon, Iowa, met in regular session on October 14<sup>th</sup>, 2024, at 7:00p.m. with Mayor Doug O'Connor presiding. The following City Council members were present: John Bardsley, Kevin Steele, Rick Scott and Nathan Smith. Mike Williams was absent.

**OTHERS PRESENT:** Brandon Siggins, Travis Bagby, Doug Shannon, Nick Eicher, LuAnn Yarbrough, and Drayton Kamberling. Dean and Miriam Johnston and Nathan Countryman were present via zoom.

**CONSENT AGENDA:** Motion by Scott, seconded by Smith to approve the consent agenda consisting of minutes of September 23<sup>rd</sup>, September Treasurer's Report, utility refunds and list of bills. All Ayes. Motion carried 4-0.

Police Chief Doug Shannon introduced the department's new hire Nick Eicher. Eicher will be attending the police academy in January 2025.

Motion by Scott, seconded by Bardsley to cancel the November 11<sup>th</sup>, 2024, council meeting due to it falling on Veteran's Day when city offices are closed. All Ayes. Motion carried 4-0.

Motion by Bardsley, seconded by Smith to update the Downtown Reinvestment applications with a section requiring a presentation to council and a project timeline. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to change the address for Engineer Systems Inc. to 701 N Jackson Street. All Ayes. Motion carried 4-0.

Motion by Bardsley, seconded by Smith to approve road closures for Halloweentown. Halloweentown will be October 31 from 5-7pm. Road closures will begin around 4pm in the downtown area. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Steele to approve the purchase of a 2024 F150 truck from Lynch Ford Mount Vernon in the amount of \$41,763. Ayes: Steele, Bardsley, Smith. Nays: Scott. Absent: Williams. Motion carried 3-1.

Motion by Smith, seconded by Bardsley to approve Urban Renewal Report. All Ayes. Motion carried 4-0.

Financial advisor Maggie Burger was unable to attend the meeting and has rescheduled for another date.

Motion by Bardsley, seconded by Smith to approve Resolution 33-2024 approving Part-time Library Helper. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve Resolution 29-2024 approving TIF Certification to the county. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve Resolution 30-2024 approving Annual Appropriation Urban Renewal. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve Resolution 32-2024 approving TIF Rebate Transfer. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve Resolution 31-2024 approving Plat of Survey for Truesdell. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

The council received the following reports from city departments:  
Public Works Director Travis Bagby – alley work and clean up is almost complete.

Parks and Recreation Director Drayton Kamberling – fall sports are done, moving to girls' basketball and then boys. Halloweentown will be October 31<sup>st</sup> from 5-7pm.

Library Director Elizabeth Hoover de Galvez – attended the Iowa library association conference.

Police Chief Doug Shannon – report submitted.

City Administrator Brandon Siggins – fire department worked with the school on fire prevention week and poster contest. November 8<sup>th</sup> Feld Fire will begin work on new grass truck conversion. Highway 30 update, lines are painted, shoulder work in progress. Engineer is checking on watermain punch list, Fall cemetery seeding done by Public Works, YTT in town last week making a punch list for the sports complex. Next phase meeting to come, sprinkler bid, scoreboard down at the park as the school got a donation from Casey's for a new bigger one.

Council member Smith thanked council member Steele for bringing the new truck opportunity to the city.

Motion by Smith, seconded by Bardsley to go into closed session at 7:30pm pursuant to Iowa Code Chapter 21.5(j) to discuss possible purchase/sale of real property. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to go out of closed session at 8:26pm. Roll call vote. Ayes: Bardsley, Steele, Smith, and Scott. Absent: Williams. Nays: None. Motion carried 4-0.

Motion by Scott, seconded by Smith to have City Administrator Brandon Siggins and the City Attorney work on a transfer agreement and Siggins and the City Engineer work on the easement agreement for new well and watermain pipe. All Ayes. Motion carried 4-0.

Mayor Doug O'Connor adjourned the meeting at 8:27pm.

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Christina Eicher, City Clerk

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Doug O'Connor, Mayor