

(Subject to Approval)
CITY OF LISBON
REGULAR COUNCIL MEETING & WORKSHOP MINUTES
November 13th, 2023

CALL TO ORDER: The City Council of Lisbon, Iowa, met in regular session on November 13th, 2023, at 7:00 p.m. with Mayor Doug O'Connor presiding. The following City Council members were present: John Bardsley, Mike Williams, Rick Scott and Nathan Smith. Absent: Sara Nost.

OTHERS PRESENT: Drayton Kamberling, Brandon Siggins, Doug Shannon, Travis Bagby, Dave Schechinger, Chris Rodman, Jake Siggins, Paige Emig, Nick Emig, Brody Kurtenbach, and Preston Donohoe. Ann Opatz and Becky Hess was present via zoom.

CONSENT AGENDA: Motion by Scott, seconded by Williams to approve the consent agenda consisting of minutes of October 23rd, list of bills, utility refunds, and October Treasurer's Report. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Smith to approve FY23 Annual Financial Report. All Ayes. Motion carried 4-0.

Motion by Bardsley, seconded by Smith to approve Well 5 Improvements Final Pay Estimate 6 to Cahoy Pump for \$11,003.15. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Scott to approve Change Order No. 5 for Water Main Improvements in the amount of \$2,395.62 to B.G. Brecke, Inc. All Ayes. Motion carried 4-0.

Motion by Williams, seconded by Smith to approve Pay Estimate #7 to B.G. Brecke, Inc. for Water Main Improvements in the amount of \$408,032.84. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Bardsley to approve a contract for preservation plans for the barns at Meyers Farmstead to OPN Architects for \$24,150.00. All Ayes. Motion carried 4-0. Becky Hess with the Historic Preservation stated that the funds to cover the \$24,150.00 would come from a \$6,000 Linn County Grant and then all other costs would be covered by anonymous donations.

Motion by Smith, seconded by Williams to set public hearings for ordinance updates to Chapters 165 and 173 for November 27th, 2023. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Smith to approve the second reading for ordinance 05-2023 update to Chapter 91 Water Meters and suspension of rules placing the ordinance on it's third and final reading. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve the third and final reading of ordinance 05-2023 update to Chapter 91 Water Meters. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve the second reading for ordinance 06-2023 update to Chapter 170 Subdivision Regulations and suspension of rules placing the ordinance on it's third and final reading. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Bardsley, seconded by Smith to approve the third and final reading of ordinance 06-2023 update to Chapter 170 Subdivision Regulations. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Scott, seconded by Smith to approve Final Plat Greiner Estate. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve Play of Survey No. 2784 Parcel A. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Smith to approve Resolution 33-2023 Approving Board Members to the Historic Preservation Board and Parks & Recreation Board. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve Resolution 34-2023 Approval of Final Plat Kramer on Fisher Road Addition to Linn County. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Williams to approve Resolution 35-2023 Approving Transfer of Funds for GO Bond Interest Payment. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Council was presented with an award letter for the recent REAP Grant in the amount of \$11,900.00.

The council received the following reports from city departments:

City Engineer Dave Schechinger – water main streets closed for patching; well project is going to retest one more time at the cost of \$4,000 to confirm quality of results.

Public Works Director Travis Bagby – leaf pickup this month, 4 inch line behind Junction saved the city approximately \$6,900 by doing the project in house.

Parks & Recreation Director Drayton Kamberling – girls' basketball is underway soon boys' and Christmas event planning.

Police Chief Doug Shannon – Halloween events all went well, phase 2 of construction starting soon.

City Administrator Brandon Siggins – hosted the Linn County Fire Association meeting and presented the boat sonar unit, local DNR to come train department on sonar, 3 members in training, 1 in EMT classes. Pavilion is up at the sports complex, barricades to go back around Thanksgiving, irrigation bids to come, Lisa with YTT plans and bids to come for the ball diamonds, went to EMC annual meeting, wall at city hall update, pond is low, planning and zoning meeting and two applications are in for the specialist position.

Council thanked public works, new board members and volunteers working on grants. Mayor O'Connor gave his congrats to Kevin Steele and John Bardsley during the recent election and complimented the residents present for their cooperation during a recent neighbor dispute and find a resolution.

Motion by Bardsley, seconded by Scott to go into closed session at 7:37pm at the request of Jake Siggins for his annual review. All Ayes. Motion carried 4-0.

Motion by Williams, seconded by Smith to go out of closed session at 7:50pm. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Smith to approve a 5% merit raise for Jake Siggins retroactive to November 1st, 2023. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Williams to go into closed session at 7:52pm at the request of Chris Rodman for his annual review. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Smith to go out of closed session at 8:08pm. All Ayes. Motion carried 4-0.

Motion by Scott, seconded by Bardsley to approve a 5% raise for Chris Rodman retroactive to November 1st, 2023. Roll call vote. Ayes: Bardsley, Williams, Smith, Scott. Absent: Nost. Nays: None. Motion carried 4-0.

Mayor Doug O'Connor adjourned the meeting at 8:10pm