

**(Subject to Approval)**  
**CITY OF LISBON**  
**REGULAR COUNCIL MEETING & WORKSHOP MINUTES**  
**November 27<sup>th</sup>, 2023**

**CALL TO ORDER:** The City Council of Lisbon, Iowa, met in regular session on November 27<sup>th</sup>, 2023, at 7:00 p.m. with Mayor Pro-Temp Nathan Smith presiding. The following City Council members were present: John Bardsley, Mike Williams, and Nathan Smith. Sara Nost was present via zoom. Absent: Rick Scott and Mayor Doug O'Connor.

**OTHERS PRESENT:** Drayton Kamberling, Brandon Siggins, Doug Shannon, Travis Bagby, Jeff Frankfurt, Rich Eskelsen, and Joe Jennison. Dave Schechinger, Ann Opatz, Becky Hess, Justin Baxa and Samantha Smith were present via zoom.

**CONSENT AGENDA:** Motion by Nost, seconded by Bardsley to approve the consent agenda consisting of minutes of November 13<sup>th</sup>, list of bills, and alcohol license for Whitey's Bar & Grill. All Ayes. Motion carried 4-0.

Library Board President Rich Eskelsen presented the desires that the board would like to look for in the next library director. Focus will be on website, communication, partnerships, new patrons and programming. Motion by Williams, seconded by Bardsley to post hiring ads for a new library director. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Motion by Bardsley, seconded by Nost to not hold a second council meeting in December as the date would fall on Christmas day. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve the recommendation of the BE Lisbon Grant committee to award a \$5,000 grant to Canton Studios. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Nost to approve Pay Estimate #3 Final payment to Greg Butteris, LLC in the amount of \$1,492.27 for City Hall ADA Improvements. All Ayes. Motion carried 4-0.

Council reviewed a request for utility bill reduction. City Administrator had previously granted a 25% reduction per city ordinance rules. Council took no further action on this matter.

Motion by Williams, seconded by Nost to go into public hearing at 7:24pm for changes to ordinance Chapter 165. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Williams to go out of public hearing at 7:25pm. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Nost to approve the first reading of Ordinance 07-2023 Update to Chapter 165. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Motion by Nost, seconded by Smith to suspend the rules and place the ordinance on its third and final reading. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Motion by Bardsley, seconded by Williams to approve the third and final reading of Ordinance 07-2023 Update to Chapter 165. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Motion by Nost, seconded by Williams to go into public hearing at 7:27pm for changes to ordinance Chapter 173. All Ayes. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to go out of public hearing at 7:28pm. All Ayes. Motion carried 4-0.

Motion by Williams, seconded by Nost to approve the first reading of Ordinance 08-2023 Update to Chapter 173. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to suspend the rules and place the ordinance on its third and final reading. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Motion by Smith, seconded by Bardsley to approve the third and final reading of Ordinance 08-2023 Update to Chapter 173. Roll call vote. Ayes: Bardsley, Williams, Smith, Nost. Absent: Scott. Nays: None. Motion carried 4-0.

Council were presented with a tentative schedule for the budget season.

The council received the following reports from city departments:

City Engineer Dave Schechinger – water main project has been wrapped for the winter, awaiting results of well retest.

Parks & Recreation Director Drayton Kamberling – girls’ basketball is underway, boys’ registration is open, December 21<sup>st</sup> at 5pm there will be a Christmas parade downtown followed by a bake sale and Santa at the fire station.

Police Chief Doug Shannon – report submitted.

City Administrator Brandon Siggins – the fire department has been talking about having others step up into officer roles and have discussed adding a second assistant chief role for overview of training at \$250 a month. History Center and Library roof repairs are completed, construction in town is done until spring, thank you staff and residents for your patience. Leaf pickup most likely done for the year, YTT cost opinions have been sent with a meeting to come soon. JCR garbage issues, residents are reminded to have all items at the curb by 6am the day of pickup. If your service wasn’t picked up, report it to city hall as soon as possible, there is GPS mapping on the trucks to assist with routes. Personnel have been conducting interviews, Brett Rickard is getting a quote for a message sign and discussion of an earlier meeting time for December.

Council congratulated John Bardsley, Kevin Steele and Doug O’Connor on their election wins. They also reminded residents of the current city newsletter that is out and thanked city crews for their efforts on snow cleanup.

Mayor Pro-Temp Nathan Smith adjourned the meeting at 7:44pm.

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Christina Eicher, City Clerk

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Nathan Smith, Mayor Pro-Temp