

(Subject to Approval)
CITY OF LISBON
REGULAR COUNCIL MEETING MINUTES
December 9th, 2024

CALL TO ORDER: The City Council of Lisbon, Iowa, met in regular session on December 9th, 2024, at 7:00p.m. with Mayor Doug O'Connor presiding. The following City Council members were present: John Bardsley, Kevin Steele, Nathan Smith, Rick Scott and Mike Williams.

OTHERS PRESENT: Brandon Siggins, Travis Bagby, Drayton Kamberling, Jessie Thurn and Elizabeth Hoover de Galvez. Ann Opatz, Dave Schechinger, Mirian Johnston, Dean Johnston, Marianne Zahorik, Donovan Family, Becky Hess and Christina Eicher were present via zoom.

CONSENT AGENDA: Motion by Williams, seconded by Smith to approve the consent agenda consisting of minutes of November 25, utility refunds, November Treasurer's Report, list of bills, and tabling of item 5B. All Ayes. Motion carried 5-0.

Chief Shannon presented the police budget requests.

Jessie Thurn, Director of CDG, gave a presentation on what has occurred since she started and the upcoming events. She presented and discussed the Economic Development budget requests.

City Administrator Brandon Siggins presented the budget requests for Community Beautification and History Center.

Director Lindauer presented the budget for Lisbon-Mt Vernon Ambulance Service.

Siggins presented this year's BE Lisbon grant. Grant applications will be due by January 10th and projects will need to be completed by June 6th. The city council will approve recommendations for awards at the January 27th council meeting. Motion by Scott, seconded by Bardsley to post the application. Motion carried 5-0.

Motion by Smith, seconded by Williams to approve Pay Estimate #10 to B.G. Brecke, Inc. for Watermain Improvements in the amount of \$41,366. Motion carried 5-0.

Motion by Smith, seconded by Williams to approve Certificate of Completion for Water Main Improvement Project. Motion carried 5-0.

Motion by Smith, seconded by Bardsley to approve Pay Estimate #3 to L.L. Pelling Company Inc. for 2024 Business 30 Resurfacing project in the amount of \$57,024.94 which is the retainage. Motion carried 5-0.

Motion by Williams, seconded by Smith to set a Public Hearing for Budget Amendment #2 for January 27th, 2025. Motion carried 5-0.

Motion by Scott, seconded by Steele to approve Roush Site Plan to Linn County and Resolution 36-2024 approving Plat. Roll call vote. Ayes: Bardsley, Steele, Smith, Williams, and Scott. Absent: None. Nays: None. Motion carried 5-0.

Motion by Scott, seconded by Smith to approve Resolution 37-2024 approving hire of Tony Baltes as full-time Public Works employee. Tony's wage will be \$25.00 per hour for a salary of \$52,000 per year. Tony will start working on January 6th, 2025. Roll call vote. Ayes: Bardsley, Steele, Smith, Williams, and Scott. Absent: None. Nays: None. Motion carried 5-0.

The council received the following reports from city departments:
City Engineer Dave Schechinger – working on site plan for Well building.

Public Works Director Travis Bagby – discussed that the Christmas decorations will need some attention after this year as they are reaching their end of life. Public Works has completed its final pass for leaf pickup.

Parks and Recreation Director Drayton Kamberling – girls’ basketball will be finished this Saturday. Boys’ basketball will start after Christmas. Holiday parade is December 20th at 6pm. Santa will be at the fire station after the parade until 8pm.

Police Chief Doug Shannon – police report was submitted.

Ambulance Director Jacob Lindauer – 803 calls so far this year which is 14% down from last year. They have four new members that they are currently training. They were able to fundraise \$35,000 and received \$4,000 from the recent round-up event to cover the remaining cost for the new ambulance that is set to arrive in May.

Library Director Elizabeth Hoover de Galvez – the library is working on their strategic plan that includes a survey that has been sent out to the public. They will continue to receive the surveys which will help put together their long-term plans.

City Administrator Brandon Siggins – working with City Clerk on budget and end of the year items that need addressed. Have been working on the transfer agreement with Pleasant Grove Heritage Park. We have received the cost opinion and plans for the next Phase of the Sports Complex, the numbers look encouraging. Lisa from YTT is planning to attend the Council meeting on December 23rd to give a presentation. Public works employee interviews and meetings in relation to that. There are still some ongoing discussions in reference to future growth of the Industrial Park, but it is in the early stages of that development.

Council members expressed their condolences to the drowning victims and their families who have ties to our community. They also welcomed Tony Baltes to the city staff and requested the public works look at the corner of N. Monroe and E. Market Streets as there are trees in the way that block the view of the yield sign. Reminder that Friends of the Library round-up for the Dolly Parton Imagination Library is currently happening at Brothers.

Motion by Smith, seconded by Williams to go into closed session at 7:27pm pursuant to Code of Iowa Section 21.5(j) to Discuss Possible Purchase/Sale of Real Property. All Ayes. Motion carried 5-0.

Motion by Smith, seconded by Scott to go out of closed session at 7:44pm. All Ayes. Motion carried 5-0.

Motion by Smith, seconded by Steele to approve the transfer agreement for Pleasant Grove Heritage Park to Pleasant Grove Heritage Park Inc. subject to DNR approval. Roll call vote. Ayes: Bardsley, Steele, Smith, Williams, and Scott. Absent: None. Nays: None. Motion carried 5-0.

Motion by Scott, seconded by Smith to go into closed session at 7:47pm at the request of Brandon Siggins for his annual review pursuant to Code of Iowa Section 21.5(l)(i). All Ayes. Motion carried 5-0.

Motion by Smith, seconded by Williams to go out of closed session at 8:22pm. All Ayes. Motion carried 5-0.

Motion by Smith, seconded by Scott to give Administrator Siggins a \$5,000 bonus in reference to his performance evaluation. Roll call vote. Ayes: Bardsley, Steele, Smith, Williams, and Scott. Absent: None. Nays: None. Motion carried 5-0.

Mayor Doug O’Connor adjourned the meeting at 8:25pm.

Christina Eicher, City Clerk

Doug O’Connor, Mayor

Brandon Siggins, City Administrator